

WEST CENTRAL COMMUNITY ACTION
INDEPENDENT AUDITOR'S REPORTS
FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED SEPTEMBER 30, 2020

WEST CENTRAL COMMUNITY ACTION

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WEST CENTRAL COMMUNITY ACTION

BOARD OF DIRECTORS

Executive Board of Directors

Charles Parkhurst	President
Joan Martens	Vice President
Lynn Bieler	Secretary

Board Members

<u>Representing</u>			
<u>County</u>	<u>Government</u>	<u>Private</u>	<u>Low-Income</u>
Cass	John Hartkopf	Steve Barber	Vacant
Crawford	Jeri Vogt	Donna Childress	Connie McGee
Fremont	Dustin Sheldon	Vacant	Cynthia Williams
Harrison	Walter Utman	Trista McLaughlin	Joan Martens
Mills	Carol Vinton	Coleen Driscoll	Vacant
Monona	Tom Brouillette	Lynn Bieler	Vacant
Montgomery	Rudy Kinard	Pat Berendes	Vacant
Page	Alan Armstrong	Vacant	Rose Maxwell
Pottawattamie	Lynn Grobe	Bob Burnett	Chris Ritter
Shelby	Charles Parkhurst	Bryan Swain	Kris Olson Harmon

Agency Officials

Wendy Mueller	Executive Director
Keith Bruck	Fiscal Officer
Dennis Lawson	Human Resource Director
Debra Martens	Child & Adult Care Service Director
Lavennia Coover	Head Start/Early Head Start Director
Kelly Mahlberg	Weatherization Director
Ivy Nielsen	LIHEAP/Senior Aide Project Director
Brittany Schoof	CSBG Director
Amanda Blum	WIC Director
Mindy Williamson	FaDSS Director
Nancy Pash	CACFP Coordinator

The Board of Directors and Officers of West Central Community Action represent each of the counties. The board members shall serve as follows:

- a. One-third shall be persons who are currently on a Board of Supervisors or their designee and appointed each January by each county board.
- b. One-third shall be persons who are representatives of business, industry, labor, religious, welfare and education organizations, or other major interest groups. Individuals are nominated by these interest groups and elected by the Organization's Board of Directors to a three year term with no limit on the number of terms they may serve.
- c. At least one-third shall be persons who, according to federal guidelines, have incomes at or below poverty level and are elected by such persons, or are representatives elected by such persons for a three year term with no limit on the number of terms they may serve.

Gronewold, Bell, Kyhnn & Co. P.C.

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KENNETH P. TEGELS
CHRISTOPHER J. NELSON
DAVID A. GINTHER

INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
West Central Community Action
Harlan, Iowa

Report on the Financial Statements

We have audited the accompanying financial statements of West Central Community Action (an Iowa Non-Profit Corporation) which comprise the statement of financial position as of September 30, 2020 and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Agency's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

To the Board of Directors
West Central Community Action

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of West Central Community Action as of September 30, 2020, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise West Central Community Action's basic financial statements. We previously audited, in accordance with the standards referred to in the third paragraph of this report, the financial statements for the years ended September 30, 2018 and September 30, 2019 (which are not presented herein) and expressed an unmodified opinion on each of those financial statements. The supplementary information on page 1 and on Schedules 1 through 20, including the Schedule of Expenditures of Federal Awards required by Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated March 9, 2021 on our consideration of West Central Community Action's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of West Central Community Action's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering West Central Community Action's internal control over financial reporting and compliance.

Annemore, Bill, Thyer - W. C. C.

Atlantic, Iowa
March 9, 2021

WEST CENTRAL COMMUNITY ACTION
Statement of Financial Position
All Funds
September 30, 2020

ASSETS	Administrative Fund	Program Funds	Plant Fund	Total
Cash	\$ 1,318,620	\$ --	\$ --	\$ 1,318,620
Investments:				
Cash and cash equivalents	--	33,458	--	33,458
Certificates of deposit	324,118	--	--	324,118
Accrued interest receivable	510	--	--	510
Receivables:				
Grantor agencies	--	1,031,358	--	1,031,358
Other sources	1,957	--	--	1,957
Due from other funds	--	209,289	--	209,289
Prepaid expenses	125,544	--	--	125,544
Property and equipment at cost, less accumulated depreciation of \$2,299,485	--	--	2,091,549	2,091,549
Total Assets	<u>\$ 1,770,749</u>	<u>\$ 1,274,105</u>	<u>\$ 2,091,549</u>	<u>\$ 5,136,403</u>
LIABILITIES AND NET ASSETS				
Liabilities				
Payables:				
Accounts	\$ 41,703	\$ 218,686	\$ --	\$ 260,389
Due to other funds	209,289	--	--	209,289
Accrued salaries and benefits	123,763	164,829	--	288,592
Compensated absences	342,820	--	--	342,820
Advances from grantors and others	--	360,564	--	360,564
Notes payable	561,801	--	--	561,801
Total Liabilities	1,279,376	744,079	--	2,023,455
Net Assets				
Without donor restrictions	491,373	182,721	1,096,981	1,771,075
With donor restrictions	--	347,305	994,568	1,341,873
Total Net Assets	<u>491,373</u>	<u>530,026</u>	<u>2,091,549</u>	<u>3,112,948</u>
Total Liabilities and Net Assets	<u>\$ 1,770,749</u>	<u>\$ 1,274,105</u>	<u>\$ 2,091,549</u>	<u>\$ 5,136,403</u>

See notes to financial statements.

WEST CENTRAL COMMUNITY ACTION
Statement of Activities
All Funds
Year Ended September 30, 2020

	Without Donor Restrictions			
	Administrative Fund	Program Funds	Plant Fund	Total
Revenues:				
Governmental Funding Sources:				
Iowa Dept. of Human Rights	\$ --	\$ 5,484,938	\$ --	\$ 5,484,938
U.S. Dept. of Health & Human Services	--	4,968,388	--	4,968,388
Iowa Dept. of Public Health	--	397,848	--	397,848
Iowa Dept. of Education	--	908,484	--	908,484
Iowa Dept. of Human Services	--	965,252	--	965,252
Various	--	533,954	--	533,954
In-Kind Contributions	--	1,348,209	--	1,348,209
Public Support and Contributions	52,522	146,015	--	198,537
Co-funding	--	619,789	--	619,789
Investment in Plant	--	--	15,418	15,418
Investment Income	6,559	16	--	6,575
Gain (Loss) on Sale of Equipment	--	--	(1,381)	(1,381)
Miscellaneous	190,323	90,458	--	280,781
Net assets released from restrictions	--	89,244	111,289	200,533
Total Revenues	<u>249,404</u>	<u>15,552,595</u>	<u>125,326</u>	<u>15,927,325</u>
Expenses:				
Head Start	--	5,830,645	--	5,830,645
Community Services Block Grant (CSBG)	--	1,066,177	--	1,066,177
Child and Adult Care Food Program (CACFP)	--	925,076	--	925,076
Women, Infants and Children (WIC)	--	399,277	--	399,277
Low-Income Home Energy Assistance Program (LIHEAP)	--	3,398,625	--	3,398,625
Weatherization Assistance	--	386,299	--	386,299
Senior Community Services	--	354,096	--	354,096
Child Care Resource & Referral (CCR&R)	--	859,628	--	859,628
Family Development	--	432,379	--	432,379
Early Childhood Iowa	--	281,400	--	281,400
Outreach	--	1,020,332	--	1,020,332
Other Programs	--	616,249	--	616,249
Administration	261,291	--	--	261,291
Depreciation	--	--	179,638	179,638
Total Expenses	<u>261,291</u>	<u>15,570,183</u>	<u>179,638</u>	<u>16,011,112</u>
Change in Net Assets	(11,887)	(17,588)	(54,312)	(83,787)
Net Assets - Beginning of Year	<u>503,260</u>	<u>200,309</u>	<u>1,151,293</u>	<u>1,854,862</u>
Net Assets - End of Year	<u>\$ 491,373</u>	<u>\$ 182,721</u>	<u>\$ 1,096,981</u>	<u>\$ 1,771,075</u>

See notes to financial statements.

With Donor Restrictions			
Program Funds	Plant Fund	Total	Grand Total
\$ --	\$ --	\$ --	\$ 5,484,938
--	--	--	4,968,388
--	--	--	397,848
--	--	--	908,484
--	--	--	965,252
--	--	--	533,954
--	--	--	1,348,209
20,922	--	20,922	219,459
--	--	--	619,789
--	197,873	197,873	213,291
--	--	--	6,575
--	--	--	(1,381)
158,343	--	158,343	439,124
(89,244)	(111,289)	(200,533)	--
90,021	86,584	176,605	16,103,930
--	--	--	5,830,645
--	--	--	1,066,177
--	--	--	925,076
--	--	--	399,277
--	--	--	3,398,625
--	--	--	386,299
--	--	--	354,096
--	--	--	859,628
--	--	--	432,379
--	--	--	281,400
--	--	--	1,020,332
--	--	--	616,249
--	--	--	261,291
--	--	--	179,638
--	--	--	16,011,112
90,021	86,584	176,605	92,818
257,284	907,984	1,165,268	3,020,130
\$ 347,305	\$ 994,568	\$ 1,341,873	\$ 3,112,948

WEST CENTRAL COMMUNITY ACTION
Statement of Functional Expenses
Year Ended September 30, 2020

	Management and General	Program Services	Total
Salaries and wages	\$ 436,374	\$ 4,457,008	\$ 4,893,382
Fringe benefits	95,353	1,310,677	1,406,030
Assistance to individuals	5,554	4,983,060	4,988,614
Professional fees	38,839	564,575	603,414
Travel	10,045	86,178	96,223
Occupancy	68,827	485,462	554,289
Utilities and telephone	20,340	175,842	196,182
Supplies and materials	34,694	438,579	473,273
Buildings and equipment	53,374	279,681	333,055
Printing, publications, and postage	84,404	85,680	170,084
Insurance	21,609	62,893	84,502
Interest expense	6,691	18,002	24,693
Miscellaneous	2,529	37,206	39,735
Co-funding	--	619,789	619,789
In-Kind:			
Labor	--	197,181	197,181
Materials and other	--	1,151,028	1,151,028
Depreciation	<u>68,349</u>	<u>111,289</u>	<u>179,638</u>
Total Expenses before Allocation of Indirect Costs	946,982	15,064,130	16,011,112
Allocation of Indirect Costs	<u>(617,342)</u>	<u>617,342</u>	<u>--</u>
Total Expenses	<u>\$ 329,640</u>	<u>\$ 15,681,472</u>	<u>\$ 16,011,112</u>

See notes to financial statements.

WEST CENTRAL COMMUNITY ACTION
Statement of Cash Flows
Year Ended September 30, 2020

Cash flows from operating activities:	
Cash received from State agencies	\$ 8,042,998
Cash received from Federal grantors	4,903,133
Contributions received	219,459
Investment income	7,324
Other receipts	1,020,296
Cash paid to employees and suppliers	(13,586,778)
Interest paid	(24,693)
Net cash provided by operating activities	<u>581,739</u>
Cash flows from investing activities:	
Change in investments	(6,421)
Payments to acquire property and equipment	(213,291)
Net cash used in investing activities	<u>(219,712)</u>
Cash flows from financing activities:	
Payments on notes payable	<u>(34,599)</u>
Net increase in cash and cash equivalents	327,428
Cash and cash equivalents at beginning of year	<u>1,024,650</u>
Cash and cash equivalents at end of year	<u>\$ 1,352,078</u>
Reconciliation of cash and cash equivalents to the statement of financial position:	
Cash	\$ 1,318,620
Cash and cash equivalents in investments	<u>33,458</u>
	<u>\$ 1,352,078</u>

See notes to financial statements.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

West Central Community Action (the Agency), a not-for-profit corporation, is a community action agency that serves the Iowa counties of Cass, Crawford, Fremont, Harrison, Mills, Monona, Montgomery, Page, Pottawattamie, and Shelby. The Agency is exempt from income tax under Section 501(c)(3) of the Internal Revenue Code and a similar section of the Iowa income tax law which provide tax exemption for corporations organized and operated exclusively for religious, charitable or educational purposes. The Agency is required to file a Form 990 annually to maintain its exempt status.

The Agency administers various programs funded by Federal, State and local governmental bodies. Each program is accounted for as a separate fund. As indicated on Exhibit B, the Agency received approximately 79% of its revenues from five governmental funding sources. The Agency has renewed substantially all of these governmental funding sources for fiscal year October 1, 2020 to September 30, 2021.

The Agency's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America as prescribed by the Financial Accounting Standards Board for non-profit corporations.

B. Fund Accounting

The accounts of West Central Community Action are organized on the basis of funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts which comprise its assets, liabilities, net assets, revenues and expenses. The various funds are summarized as follows in the financial statements:

Administrative Fund - The Administrative Fund represents funds derived from local sources such as donations and miscellaneous activities. The Agency's overall management and administrative expenses are charged to the Indirect Fund, which is part of the Administrative Fund and then allowable indirect costs are allocated to the various programs which the Agency administers.

Program Funds - Program Funds are used to account for the revenues and expenses that are contractually restricted by the funding source for specific purposes.

Plant Fund - The Plant Fund is used to accumulate the net investment in fixed assets and to account for the unexpended resources contributed specifically for the purpose of acquiring fixed assets for the Agency.

C. Measurement Focus and Basis of Accounting

Measurement focus refers to when revenues and expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accompanying financial statements have been prepared on the accrual basis of accounting in conformity with U.S. generally accepted accounting principles. Revenues are recognized when earned and expenses are recorded when the liability is incurred.

Purchases of property and equipment providing future benefits are recorded as expenses in the program at the time of purchase and capitalized in the plant fund.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

D. Basis of Presentation

Net assets and revenues, expenses, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Agency and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions - Net assets without donor restrictions are resources available to support operations. The only limits on the use of these net assets are the broad limits resulting from the nature of the organization, the environment in which it operates, the purposes specified in its corporate documents and its application for tax-exempt status, and any limits resulting from contractual agreements with creditors and others that are entered into in the course of its operations.

Net Assets With Donor Restrictions - Net assets with donor restrictions are resources that are restricted by a donor for use for a particular purpose or in a particular future period. Some donor-imposed restrictions are temporary in nature, and the restriction will expire when the resources are used in accordance with the donor's instructions or when the stipulated time has passed. Other donor-imposed restrictions are perpetual in nature; the organization must continue to use the resources in accordance with the donor's instructions.

Unconditional promises to give cash and other assets to the Agency are reported at fair value at the date the promise is received. Conditional promises to give and indications of intentions to give are reported at fair value at the date the gift is received. The gifts are reported as restricted support if they are received with donor stipulations that limit the use of the donated assets.

When a donor's restriction is satisfied, either by using the resources in the manner specified by the donor or by the passage of time, the expiration of the restriction is reported in the financial statements by reclassifying the net assets from net assets with donor restrictions to net assets without donor restrictions. Net assets restricted for acquisition of buildings or equipment (or less commonly, the contribution of those assets directly) are reported as net assets with donor restrictions until the specified asset is placed in service by the Agency, unless the donor provides more specific directions about the period of its use.

Revenues and expenses are reported as increases or decreases in net assets without donor restrictions unless use of the related assets is limited by donor or grantor-imposed restrictions. Gains and losses on investments and other assets or liabilities are reported as increases or decreases in net assets without donor restrictions unless their use is restricted by explicit donor stipulation or by law.

E. Assets, Liabilities and Net Assets

The following accounting policies are followed in preparing the Statement of Financial Position:

Cash and Cash Equivalents - The Agency considers demand deposits and all other highly liquid investments with a maturity of three months or less when purchased to be cash equivalents.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Investments - Investments are stated at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates. Investment income or loss (including realized gains and losses on investments, interest and dividends) is included in the change in net assets unless the income or loss is restricted by donor or law. Unrealized gains or losses are recorded in investment income (loss) on trading securities and as a change in net assets on available for sale and held to maturity securities.

Receivables from Grantor Agencies - Reimbursement procedures used for grants and contracts may result in timing differences between program reimbursements and expenditures as of the beginning and end of the year. Receivables from grantor agencies represent an excess of expenses over cash basis reimbursements at year end.

All receivables are considered fully collectible. Accordingly, no provision for uncollectible amounts has been recorded.

Receivables/Payables from Other Funds - During the course of operations, numerous transactions occur between individual funds for goods provided or services rendered. To the extent that certain transactions between funds had not been paid or received as of September 30, 2020, balances of interfund amounts receivable or payable have been recorded.

Prepaid Expenses - Prepaid expenses consist of the unexpired portion of insurance premiums for Agency auto, liability, property damage, and worker's compensation coverage, as well as costs advanced to recipients under the Community Services Block Grant Supplemental Program.

Property and Equipment - Property and equipment are valued at historical cost or estimated cost if actual historical cost is not available. Donated fixed assets are valued at their estimated fair value on the date of donation.

Property and equipment purchased are recorded as expenses in the fund purchasing the asset. The purchases are then capitalized in the Plant Fund accumulating the net investment in fixed assets. Depreciation has been provided in the Plant Fund using the straight-line method over the estimated useful lives of the respective assets, generally 5 to 40 years. The depreciated cost of the property and equipment does not purport to be either a realizable value or a replacement value.

Expenses for maintenance, repairs and minor replacements are charged to the current year, while the cost for major replacements and betterments are capitalized into the Plant Fund. The cost of assets disposed of is deleted. No interest costs were capitalized during the year ended September 30, 2020.

Advances from Grantors - Advances from grantors represents an excess of cash advances by the funding source over accrued expenses at year end.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Compensated Absences - Employees of the Agency accumulate a limited amount of earned but unused vacation payable to employees. Amounts representing the cost of compensated absences are recorded as liabilities of the Administrative Fund. This liability has been computed based on rates of pay in effect at September 30, 2020.

Advertising and Promotion Costs - Advertising and promotion costs are expensed as they are incurred. Advertising and promotion costs totaled \$4,523 during the year ended September 30, 2020.

F. In-Kind Contributions

The Agency recognizes donated labor, services, materials and rent-free or rent-reduced usage of facilities and equipment as in-kind revenues at the time the services and materials are received. These in-kind contributions and the corresponding expense are valued at their estimated fair market value and recognized in the financial statements in accordance with grant requirements.

G. Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statements of activities and functional expenses. These statements report certain categories of expenses that are attributable to both program or supporting functions of the Agency. Natural expenses attributable to more than one functional expense category are allocated using a variety of cost allocation techniques such as square footage for space and utility costs and time and effort for personnel expenses and other costs.

H. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - INDIRECT COST RATE AGREEMENT

West Central Community Action entered into an Indirect Cost Rate Agreement with their cognizant agency, Department of Health and Human Services, setting a predetermined Indirect Cost Rate of 10.7% from October 1, 2015 to September 30, 2020. The Indirect Cost allowed is calculated by multiplying the approved rate (10.7%) times the allocation base. The allocation base is the Agency's direct salaries and wages, including fringe benefits and is applicable to all programs. The use of the Indirect Cost Rate allows for an allocation process of the Agency's costs that are incurred for common or joint objectives and, therefore, cannot be readily and specifically identified with a particular project or activity.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 3 - DEPOSITS AND INVESTMENTS

The Agency's deposits at September 30, 2020 were entirely covered by Federal depository insurance, collateralized with securities or letters of credit held by the Agency or the Agency's agent in the Agency's name, or by a multiple financial institution collateral pool in accordance with Chapter 12C of the Code of Iowa. This chapter provides for additional assessments against the depositories to insure there will be no loss of public funds.

Investments are stated as indicated in Note 1. All cash and certificates of deposit are considered deposits and, therefore, not subject to market value fluctuations. The composition of investments is as set forth below:

Cash and cash equivalents	\$ 33,458
Certificates of deposit	<u>324,118</u>
	<u>\$ 357,576</u>

Investment income is composed entirely of interest income for the year ended September 30, 2020.

NOTE 4 - NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions of \$1,341,873 consist of undepreciated capital items restricted for use within a specific program, and unspent donations restricted for expenditure for specific purposes, primarily food pantry and utility assistance.

Net assets released from restrictions of \$200,533 during the year ended September 30, 2020 represent amounts that satisfied program restrictions or were utilized during the time period for which it was restricted.

NOTE 5 - FINANCIAL ASSETS AND LIQUIDITY RESOURCES

As of September 30, 2020, financial assets and liquidity resources available within one year for general expenditure, such as operating expenses, scheduled principal payments on debt, and capital costs not financed with debt, were as follows:

Financial assets:	
Cash and cash equivalents	\$ 1,352,078
Certificates of deposit	324,118
Accrued interest receivable	510
Receivables from grantor agencies and other sources	<u>1,033,315</u>
Total financial assets available within one year	<u>\$ 2,710,021</u>

The Agency does not have a formal liquidity policy but generally maintains financial assets in liquid form such as cash and cash equivalents. Most of the Agency's grant awards reimburse expenditures as they are incurred to meet liquidity needs.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 6 - PROPERTY AND EQUIPMENT

A summary of property and equipment comprising the plant fund at September 30, 2020, categorized by acquiring program/source, is as follows:

<u>Acquiring Program/Source</u>	<u>Land and Buildings</u>	<u>Vehicles</u>	<u>Equipment</u>	<u>Total</u>
General Agency	\$ 366,737	\$ --	\$ 1,850	\$ 368,587
Shelby County Early Childhood Center	1,224,249	--	37,621	1,261,870
Harlan Administrative Building	450,214	--	54,132	504,346
Head Start	--	181,527	419,846	601,373
Child Care Resource & Referral	--	--	27,526	27,526
CSBG	--	--	3,135	3,135
Family Development	--	--	3,350	3,350
Women, Infants and Children	62,458	74,649	12,567	149,674
LIHEAP	--	--	3,350	3,350
Weatherization - HEAP	--	16,449	33,400	49,849
Early Head Start ARRA	996,389	--	208,575	1,204,964
Early Head Start	--	139,945	43,779	183,724
Weatherization - DOE ARRA	--	--	18,743	18,743
Weatherization Pool	--	--	2,031	2,031
Indirect Cost Pool	--	--	8,512	8,512
Total Cost	<u>3,100,047</u>	<u>412,570</u>	<u>878,417</u>	<u>4,391,034</u>
Less Accumulated Depreciation	<u>(1,229,625)</u>	<u>(293,549)</u>	<u>(776,311)</u>	<u>(2,299,485)</u>
Net	<u>\$1,870,422</u>	<u>\$ 119,021</u>	<u>\$ 102,106</u>	<u>\$ 2,091,549</u>

The components of the Agency's accumulated depreciation at September 30, 2020 are as follows:

	<u>Buildings</u>	<u>Vehicles</u>	<u>Equipment</u>	<u>Total</u>
Balance Beginning of Year	\$1,136,683	\$ 574,379	\$ 830,964	\$ 2,542,026
Current Year Depreciation	92,942	43,352	43,344	179,638
Less Disposals	<u>--</u>	<u>(324,182)</u>	<u>(97,997)</u>	<u>(422,179)</u>
Balance End of Year	<u>\$1,229,625</u>	<u>\$ 293,549</u>	<u>\$ 776,311</u>	<u>\$ 2,299,485</u>

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 7 - NOTES PAYABLE

Notes payable consist of the following at September 30, 2020:

Note payable to bank	\$ 145,852
Note payable to U.S. Department of Agriculture (USDA)	400,623
Note payable to U.S. Department of Agriculture (USDA)	<u>15,326</u>
	<u>\$ 561,801</u>

The bank note payable of \$145,852 is payable in monthly installments of \$2,268, which consists of principal and interest computed at 4.19% per annum through October, 2026. The note is secured by a mortgage agreement on a commercial building owned and occupied by the Agency.

The note payable to the USDA of \$400,623 is payable in monthly installments of \$2,300, which consists of principal and interest computed at 4.25% per annum through May, 2043. The note is secured by a mortgage agreement on a commercial building owned and occupied by the Agency.

The note payable to the USDA of \$15,326 is payable in monthly installments of \$373, which consists of principal and interest computed at 4.25% per annum through June, 2024. The note is secured by a mortgage agreement on a commercial building owned and occupied by the Agency.

The principal and interest payments required on the notes payable for the next five and subsequent years are as follows:

<u>Year ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2021	\$ 36,118	\$ 23,174	\$ 59,292
2022	37,683	21,609	59,292
2023	39,315	19,977	59,292
2024	39,650	18,331	57,981
2025	38,173	16,643	54,816
2026-2043	<u>370,862</u>	<u>145,512</u>	<u>516,374</u>
	<u>\$ 561,801</u>	<u>\$ 245,246</u>	<u>\$ 807,047</u>

NOTE 8 - LEASE COMMITMENT

West Central Community Action leases office space under operating leases which may be canceled by either party by giving written notice ranging from thirty to ninety days of their intention to vacate the lease. The Agency also leases copy machines, mailing systems and computer servers under non-cancelable operating leases expiring through April, 2022.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 8 - LEASE COMMITMENT - Continued

Minimum future rental payments under non-cancelable operating leases having remaining terms in excess of one year as of September 30, 2020 are as follows:

<u>Year Ending September 30,</u>		
2021	\$	19,600
2022		7,000
2023		4,400
2024		4,400
2025		<u>4,400</u>
Total minimum future rental payments	\$	<u>39,800</u>

Rental expense under all non-cancelable operating leases for the year ended September 30, 2020 totaled approximately \$29,900.

NOTE 9 - PENSION AND RETIREMENT BENEFITS

Iowa Public Employees Retirement System

The Agency contributes to the Iowa Public Employees Retirement System (IPERS) which is identified as a cost-sharing multiple-employer defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. IPERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by writing to IPERS, P.O. Box 9117, Des Moines, Iowa, 50306-9117 or at www.ipers.org.

Plan members are required to contribute 6.29% of their annual salary and the Agency is required to contribute 9.44% of annual covered payroll. Contribution requirements are established by State statute. The Agency's contribution to IPERS for the year ended September 30, 2020 was approximately \$385,300, equal to the required contribution for the year, while the employees contributed approximately \$256,600.

Tax-Sheltered Annuity

The Agency has established a tax-sheltered annuity arrangement. The plan is available to all employees who normally work more than 20 hours per week.

Under the terms of the plan, the Agency makes a matching contribution up to the current IPERS rate (see above for rates) of the annual salary for each employee participating in the plan who elects not to participate in IPERS. Amounts credited to individual participants are 100 percent vested immediately. The accumulated monies are paid upon a participant's retirement or termination.

For the year ended September 30, 2020, the Agency's contributions amounted to \$8,217.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 10 - COUNTY CONTRIBUTIONS

The Agency received county support totaling \$46,250 in fiscal year 2020 which is included in public support and contributions in the administrative fund. The following table shows the breakdown of the county contributions.

Cass County	\$	4,000
Crawford County		3,500
Fremont County		3,000
Harrison County		4,350
Mills County		3,000
Monona County		4,000
Montgomery County		3,000
Page County		3,500
Pottawattamie County		15,000
Shelby County		<u>2,900</u>
	\$	<u>46,250</u>

NOTE 11 - COMMITMENTS AND CONTINGENCIES

Federal Assistance Grants

West Central Community Action receives a significant portion of its revenues from government grants and contracts, all of which are subject to audit by the federal government. The ultimate determination of amounts received under these programs generally is based upon allowable costs reported to and audited by the government. Until such audits have been completed and final settlement reached, there exists a contingency to refund any amount received in excess of allowable costs. Management is of the opinion that no material liability will result from such audits, therefore no liability is accrued on these financial statements.

Agency Risk Management

West Central Community Action is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past three years.

Subsequent Event

The Agency has evaluated all subsequent events through March 9, 2021, the date the financial statements were available to be issued.

WEST CENTRAL COMMUNITY ACTION
Notes to Financial Statements
September 30, 2020

NOTE 12 - MATTERS AFFECTING CURRENT AND SUBSEQUENT YEARS
OPERATIONS

On March 11, 2020 the World Health Organization declared the Novel Coronavirus (COVID-19) a global pandemic and recommended containment and mitigation measures worldwide. As of March 16, 2020 certain of the Agency's operations were limited per recommendations of the Governor and Department of Public Health and have remained limited to varying degrees since. The Agency cannot reasonably estimate the length or severity of this pandemic, or the extent to which the disruption may materially impact the Agency's financial position, results of operations or cash flows in 2021 and beyond.

NOTE 13 - NEW ACCOUNTING GUIDANCE IMPLEMENTATION

ASU No. 2018-08

During 2020, the Agency adopted Accounting Standards Update (ASU) No. 2018-08 - *Not-for-Profit Entities: Clarifying the Scope and the Accounting Guidance for Contributions Received and Contributions Made*. This guidance is intended to clarify and improve the scope and the accounting guidance for contributions received and contributions made. Key provisions in this guidance include clarification regarding the accounting for grants and contracts as exchange transactions or contributions, and improve guidance to better distinguish between conditional and unconditional contributions. Analysis of the various provisions of this standard resulted in no significant changes in the way the Agency recognizes contributions received.

NOTE 14 - RECLASSIFICATIONS

Certain amounts or presentations of prior year figures may have been reclassified to conform to the September 30, 2020 presentation. Ending net assets remained unchanged as a result of any reclassification.

* * *

SUPPLEMENTARY INFORMATION

WEST CENTRAL COMMUNITY ACTION
Schedule of Activities - Program Funds
Year Ended September 30, 2020

	Head Start - Early Head Start	CSBG
Revenues:		
Governmental Funding Sources:		
Iowa Department of Human Rights	\$ --	\$ 1,066,177
U.S. Department of Health and Human Services	4,968,388	--
Iowa Department of Public Health	--	--
Iowa Department of Education	--	--
Iowa Department of Human Services	--	--
Various	45,974	--
In-Kind Contributions	802,186	--
Public Support and Contributions	--	--
Co-funding	--	--
Investment income	--	--
Gain (loss) on sale of equipment	--	--
Miscellaneous	13,445	--
	<hr/>	<hr/>
Total Revenues	5,829,993	1,066,177
Expenses:		
Salaries and wages	2,553,742	32,295
Fringe benefits	821,425	6,189
Assistance to individuals	--	380,937
Professional fees	399,179	--
Travel	45,620	--
Occupancy	177,208	1,207
Utilities and telephone	78,457	266
Supplies and materials	299,566	17,279
Buildings and equipment	212,190	--
Printing, publications and postage	33,379	4,089
Insurance	42,698	8
Interest expense	--	--
Miscellaneous	3,853	--
Co-Funding	--	619,789
In-Kind:		
Labor	177,019	--
Materials and other	625,167	--
	<hr/>	<hr/>
Total Expenses Before Allocation of Indirect Costs	5,469,503	1,062,059
Allocation of Indirect Costs	361,142	4,118
	<hr/>	<hr/>
Total Expenses	5,830,645	1,066,177
Change in Net Assets	(652)	--
Net Assets at Beginning of Year	652	--
Net Assets at End of Year	<u>\$ --</u>	<u>\$ --</u>

(continued next page)

<u>CACFP Homes</u>	<u>CACFP Centers</u>	<u>WIC</u>	<u>LIHEAP</u>
\$ --	\$ --	\$ --	\$ 3,398,625
--	--	--	--
--	--	397,848	--
801,180	107,304	--	--
--	--	--	--
--	--	438	--
--	--	--	--
--	--	--	--
16,592	--	--	--
--	--	--	--
--	--	--	--
--	--	991	--
<u>817,772</u>	<u>107,304</u>	<u>399,277</u>	<u>3,398,625</u>
84,786	--	165,129	157,883
23,742	--	46,123	46,246
677,108	107,304	--	3,085,452
137	--	5,909	--
1,198	--	6,186	2,231
3,622	--	29,066	35,227
1,006	--	11,723	2,548
6,461	--	40,946	26,879
--	--	62,458	89
1,734	--	6,025	19,763
73	--	1,277	237
--	--	--	--
6,292	--	1,831	228
--	--	--	--
--	--	--	--
<u>806,159</u>	<u>107,304</u>	<u>376,673</u>	<u>3,376,783</u>
<u>11,613</u>	<u>--</u>	<u>22,604</u>	<u>21,842</u>
<u>817,772</u>	<u>107,304</u>	<u>399,277</u>	<u>3,398,625</u>
--	--	--	--
--	--	--	--
<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

WEST CENTRAL COMMUNITY ACTION
Schedule of Activities - Program Funds - Continued
Year Ended September 30, 2020

	<u>HEAP</u>	<u>Department of Energy</u>
Revenues:		
Governmental Funding Sources:		
Iowa Department of Human Rights	\$ 298,536	\$ 173,684
U.S. Department of Health and Human Services	--	--
Iowa Department of Public Health	--	--
Iowa Department of Education	--	--
Iowa Department of Human Services	--	--
Various	--	--
In-Kind Contributions	--	--
Public Support and Contributions	--	--
Co-funding	--	--
Investment income	--	--
Gain (loss) on sale of equipment	--	--
Miscellaneous	--	--
	<hr/>	<hr/>
Total Revenues	298,536	173,684
Expenses:		
Salaries and wages	--	--
Fringe benefits	--	--
Assistance to individuals	287,702	172,904
Professional fees	--	--
Travel	--	--
Occupancy	--	--
Utilities and telephone	--	--
Supplies and materials	--	--
Buildings and equipment	--	--
Printing, publications and postage	--	--
Insurance	4,722	--
Interest expense	--	--
Miscellaneous	6,112	780
Co-Funding	--	--
In-Kind:		
Labor	--	--
Materials and other	--	--
	<hr/>	<hr/>
Total Expenses Before Allocation of Indirect Costs	298,536	173,684
Allocation of Indirect Costs	<hr/> --	<hr/> --
Total Expenses	<hr/> 298,536	<hr/> 173,684
Change in Net Assets	--	--
Net Assets at Beginning of Year	<hr/> --	<hr/> --
Net Assets at End of Year	<u>\$ --</u>	<u>\$ --</u>

(continued next page)

<u>Utility Company</u>	<u>Senior Community Services</u>	<u>Child Care Resource and Referral</u>
\$ 132,348	\$ --	\$ --
--	--	--
--	--	--
--	--	--
--	--	676,874
--	315,446	--
--	31,585	180,422
--	--	--
--	7,065	--
--	--	--
--	--	--
--	--	2,332
<u>132,348</u>	<u>354,096</u>	<u>859,628</u>
--	255,943	363,658
--	31,423	107,979
132,348	--	884
--	--	45,901
--	688	11,442
--	1,624	37,739
--	681	6,308
--	589	26,189
--	--	842
--	724	11,652
--	91	1,266
--	--	--
--	--	14,881
--	--	--
--	1,242	1,416
--	<u>30,343</u>	<u>179,006</u>
<u>132,348</u>	<u>323,348</u>	<u>809,163</u>
<u>--</u>	<u>30,748</u>	<u>50,465</u>
<u>132,348</u>	<u>354,096</u>	<u>859,628</u>
--	--	--
<u>--</u>	<u>--</u>	<u>--</u>
<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

WEST CENTRAL COMMUNITY ACTION
Schedule of Activities - Program Funds - Continued
Year Ended September 30, 2020

	Family Development and Self- Sufficiency	Early Childhood Iowa
Revenues:		
Governmental Funding Sources:		
Iowa Department of Human Rights	\$ 415,568	\$ --
U.S. Department of Health and Human Services	--	--
Iowa Department of Public Health	--	--
Iowa Department of Education	--	--
Iowa Department of Human Services	--	280,128
Various	--	--
In-Kind Contributions	14,817	--
Public Support and Contributions	--	--
Co-funding	--	--
Investment income	--	--
Gain (loss) on sale of equipment	--	--
Miscellaneous	1,994	1,272
	<u>432,379</u>	<u>281,400</u>
Total Revenues	432,379	281,400
Expenses:		
Salaries and wages	273,754	50,887
Fringe benefits	70,723	12,865
Assistance to individuals	--	181,466
Professional fees	--	12,706
Travel	7,237	2,991
Occupancy	16,971	10,691
Utilities and telephone	2,907	939
Supplies and materials	3,791	441
Buildings and equipment	93	84
Printing, publications and postage	2,513	1,340
Insurance	757	169
Interest expense	--	--
Miscellaneous	1,957	--
Co-Funding	--	--
In-Kind:		
Labor	1,243	--
Materials and other	13,574	--
	<u>395,520</u>	<u>274,579</u>
Total Expenses Before Allocation of Indirect Costs	395,520	274,579
Allocation of Indirect Costs	36,859	6,821
	<u>432,379</u>	<u>281,400</u>
Total Expenses	432,379	281,400
Change in Net Assets	--	--
Net Assets at Beginning of Year	--	--
Net Assets at End of Year	\$ --	\$ --

See accompanying independent auditor's report.

<u>Outreach</u>	<u>Other</u>	<u>Elimination of Internal Agency Amounts</u>	<u>Total</u>
\$ --	\$ --	\$ --	\$ 5,484,938
--	--	--	4,968,388
--	--	--	397,848
--	--	--	908,484
--	8,250	--	965,252
--	172,096	--	533,954
319,199	--	--	1,348,209
--	166,937	--	166,937
584,364	11,768	--	619,789
--	16	--	16
--	--	--	--
<u>116,769</u>	<u>330,267</u>	<u>(218,269)</u>	<u>248,801</u>
1,020,332	689,334	(218,269)	15,642,616
342,639	176,292	--	4,457,008
98,791	45,171	--	1,310,677
--	175,224	(218,269)	4,983,060
--	100,743	--	564,575
1,737	6,848	--	86,178
138,562	33,545	--	485,462
50,401	20,606	--	175,842
10,270	6,168	--	438,579
3,861	64	--	279,681
2,979	1,482	--	85,680
4,137	7,458	--	62,893
--	18,002	--	18,002
523	749	--	37,206
--	--	--	619,789
16,261	--	--	197,181
<u>302,938</u>	<u>--</u>	<u>--</u>	<u>1,151,028</u>
973,099	592,352	(218,269)	14,952,841
<u>47,233</u>	<u>23,897</u>	<u>--</u>	<u>617,342</u>
<u>1,020,332</u>	<u>616,249</u>	<u>(218,269)</u>	<u>15,570,183</u>
--	73,085	--	72,433
<u>--</u>	<u>456,941</u>	<u>--</u>	<u>457,593</u>
<u>\$ --</u>	<u>\$ 530,026</u>	<u>\$ --</u>	<u>\$ 530,026</u>

WEST CENTRAL COMMUNITY ACTION
Schedule of Expenditures of Federal Awards
Year Ended September 30, 2020

Federal Grantor/Pass-through Grantor/Program Title	CFDA Number	Grant or Program Number
U.S. Department of Health and Human Services		
Direct Programs		
Head Start Program	93.600	07CH011100
Head Start Program	93.600	07CH011100
Early Head Start Program	93.600	07CH011100
Early Head Start Program	93.600	07CH011100
Indirect Programs		
Passed through Iowa Department of Human Rights		
Family Development and Self-Sufficiency Program	93.558	FaDSS-20-17
Family Development and Self-Sufficiency Program	93.558	FaDSS-21-17
Low Income Home Energy Assistance Program	93.568	LIHEAP-20-17
Low Income Home Energy Assistance Program CARES	93.568	LIHEAP-20CA-17
Weatherization Assistance Program	93.568	HEAP-19-17
Weatherization Assistance Program	93.568	HEAP-20-17
Community Services Block Grant	93.569	CSBG-19-17
Community Services Block Grant	93.569	CSBG-20-17
Community Services Block Grant Disaster Supplemental	93.569	CSBG-20D-17
Community Services Block Grant Supplemental	93.569	CSBG-20S-17
Passed through Iowa Department of Human Services		
Nutrition and Physical Activity Self-Assessment for Child Care	93.421	SERV5889HFK06
Child Care Resource & Referral Grant	93.575	ACFS 19-048
Child Care Resource & Referral Grant	93.575	ACFS 19-048
<i>Total U.S. Department of Health and Human Services</i>		
U.S. Department of Homeland Security		
Direct Programs		
Federal Emergency Management Agency		
Emergency Food and Shelter Program	97.024	36/2894-00
Emergency Food and Shelter Program	97.024	37/2894-00
Emergency Food and Shelter Program CARES	97.024	37/2894-00
Indirect Programs		
Passed through Iowa Community Action Association		
Disaster Assistance Projects	97.088	FOSU-20-002
Disaster Assistance Projects	97.088	FOSU-20-002
FEMA Disaster Assistance Projects	97.088	FOSU-20-002
<i>Total U.S. Department of Homeland Security</i>		
U.S. Department of Labor		
Indirect Programs		
Passed through Senior Service America, Inc.		
Senior Community Service Employment Program	17.235	AD-33688-19-60-A-24
Senior Community Service Employment Program	17.235	AD-35223-20-60-A-24
<i>Total U.S. Department of Labor</i>		

(continued next page)

<u>Period of Grant</u>	<u>Federal Expenditures</u>
07/01/19 - 01/31/20	\$ 1,191,387
02/01/20 - 01/31/21	1,955,710
07/01/19 - 01/31/20	602,888
02/01/20 - 01/31/21	<u>1,218,403</u>
	4,968,388
07/01/19 - 09/30/20	172,529
07/01/20 - 06/30/21	<u>18,835</u>
	191,364
10/01/19 - 09/30/20	3,156,827
03/27/20 - 09/30/21	241,798
01/01/19 - 12/31/19	97,544
01/01/20 - 12/31/20	<u>200,992</u>
	3,697,161
10/01/18 - 06/30/20	364,958
10/01/19 - 03/31/21	258,180
10/01/19 - 09/30/21	37,881
01/20/20 - 09/30/22	<u>405,158</u>
	1,066,177
10/01/19 - 07/30/20	8,250
07/01/19 - 06/30/20	516,420
07/01/20 - 06/30/21	<u>160,454</u>
	676,874
	<u>10,608,214</u>
10/01/18 - 03/31/20	2,800
07/01/20 - 06/30/21	8,524
07/01/20 - 06/30/21	<u>16,716</u>
	28,040
07/01/19 - 06/30/20	42,500
07/01/20 - 06/30/21	6,863
10/01/19 - 06/30/20	<u>85,832</u>
	135,195
	163,235
07/01/19 - 06/30/20	305,459
07/01/20 - 08/31/20	<u>9,987</u>
	315,446

WEST CENTRAL COMMUNITY ACTION
Schedule of Expenditures of Federal Awards - Continued
Year Ended September 30, 2020

<u>Federal Grantor/Pass-through Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Grant or Program Number</u>
U.S. Department of Agriculture		
Indirect Programs		
Passed through Iowa Department of Public Health		
Special Supplemental Nutrition Program for Women, Infants and Children	10.557	5880A048
Special Supplemental Nutrition Program for Women, Infants and Children	10.557	5880A048
Passed through Iowa Department of Education		
Child and Adult Care Food Program (Homes)	10.558	83-8011
Child and Adult Care Food Program (Centers)	10.558	83-8010
Passed through Iowa Department of Agriculture & Land Stewardship		
Farmers Market	10.572	WCCA 48
<i>Total U.S. Department of Agriculture</i>		
U.S. Department of the Treasury		
Indirect Programs		
Passed through Iowa Community Action Association		
IFA Eviction Prevention Program	21.019	ICAA COVID-19
<i>Total U.S. Department of the Treasury</i>		
U.S. Department of Energy		
Indirect Programs		
Passed through Iowa Department of Human Rights		
Weatherization Assistance for Low-Income Persons	81.042	DOE-19-17
Weatherization Assistance for Low-Income Persons	81.042	DOE-20-17
<i>Total U.S. Department of Energy</i>		
Total Expenditures of Federal Awards		
<i>Total Direct Programs</i>		
<i>Total Indirect Programs</i>		

(continued next page)

<u>Period of Grant</u>	<u>Federal Expenditures</u>
10/01/19 - 09/30/20	\$ 390,456
10/01/19 - 09/30/20	<u>7,392</u>
	397,848
10/01/19 - 09/30/20	801,180
10/01/19 - 09/30/20	<u>107,304</u>
	908,484
05/01/18 - 12/31/21	<u>438</u>
	1,306,770
06/10/20 - 12/31/20	<u>4,024</u>
	4,024
04/01/19 - 03/31/20	125,057
04/01/20 - 03/31/21	<u>48,627</u>
	<u>173,684</u>
	<u>\$ 12,571,373</u>
	\$ 4,996,428
	\$ 7,574,945

WEST CENTRAL COMMUNITY ACTION
Schedule of Expenditures of Federal Awards - Continued
Year Ended September 30, 2020

NOTE A - BASIS OF PRESENTATION

The Schedule of Expenditures of Federal Awards (the Schedule) includes the federal award activity of West Central Community Action under programs of the federal government for the year ended September 30, 2020. The information in this Schedule is presented in accordance with the requirements of Title 2, U.S. Code of Federal Regulations, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of West Central Community Action, it is not intended to and does not present the financial position, changes in net assets, or cash flows of West Central Community Action.

NOTE B - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE C - SUBRECIPIENTS

No federal grant awards were passed through to subrecipients during the year ended September 30, 2020.

NOTE D - INDIRECT COST RATE

West Central Community Action has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance. It has a federal approved rate from the Department of Health and Human Services.

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
U.S. Department of Health and Human Services

Head Start/Early Head Start Grant No. 07CH011100-01
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to January 31, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Personnel	\$ 1,719,116	\$ 1,320,174
Fringe benefits	747,348	537,627
Travel/mileage/vehicle expense	15,518	7,795
Equipment	247,430	135,415
Supplies	102,581	108,125
Contractual	315,208	222,674
Other	317,583	257,530
Indirect	<u>264,076</u>	<u>198,785</u>
Total Expenditures	3,728,860	2,788,125
In-Kind:		
Space	59,800	154,658
Professional volunteers	8,125	11,492
Non-professional volunteers	164,561	142,604
Mileage	350	1,763
Materials	8,544	10,086
Other	7,000	16,904
Pre K collaborations/Early Childhood Iowa	<u>233,835</u>	<u>197,205</u>
Total In-Kind	<u>482,215</u>	<u>534,712</u>
Total Expenditures and In-Kind	4,211,075	3,322,837
Less:		
In-Kind	482,215	534,712
Other revenue	<u>--</u>	<u>29,973</u>
Net Grant Expenditure	<u>\$ 3,728,860</u>	<u>\$ 2,758,152</u>

(continued next page)

WEST CENTRAL COMMUNITY ACTION
U.S. Department of Health and Human Services

Head Start/Early Head Start Grant No. 07CH011100-01
Schedule of Expenditure Comparison - Budget to Actual - Continued
For the Period from July 1, 2019 to January 31, 2020

Summary by Functional Category

	<u>Budget</u>	<u>Percentage of Actual</u>	<u>Actual</u>
Administration	\$ 340,798	8.02%	\$ 263,888
T/TA	55,745	0.61%	20,211
Program operations	3,332,317	75.13%	2,474,053
Other revenue	--	0.91%	29,973
In-Kind	<u>482,215</u>	<u>16.24%</u>	<u>534,712</u>
Total Expenditures	4,211,075	100.91%	3,322,837
Less:			
Other revenue	<u>--</u>	<u>0.91%</u>	<u>29,973</u>
Net before in-kind	<u>4,211,075</u>	<u>100.00%</u>	<u>3,292,864</u>
Less in-kind	<u>482,215</u>		<u>534,712</u>
Net Grant Expenditure	<u>\$ 3,728,860</u>		<u>\$ 2,758,152</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Rights

Community Service Block Grant CSBG 19-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from October 1, 2018 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Personnel	\$ 31,325	\$ 27,888
Travel	150	--
Space Costs	1,275	1,080
Equipment Costs	18	--
Co-Funded Programs:		
Child and Adult Care Food Program	15,305	7,050
Family Development and Self-Sufficiency	100	12
Emergency Food & Shelter	50	1
Outreach	448,165	468,786
Empowerment/Early Childhood	75	--
Senior Aides	28,500	7,067
Women, Infants and Children	75	--
General Relief	50	493
Headstart/Early Headstart	--	17,507
Disaster Case Management	500	--
Other	4,380	452
Indirect	<u>3,352</u>	<u>2,984</u>
Total Grant Expenditures	<u>\$ 533,320</u>	<u>\$ 533,320</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Education

Child and Adult Care Food Programs
Schedule of Expenditure Comparison - Budget to Actual
Day Care Homes - Contract 83-8011
For the Period from October 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Personnel	\$ 113,964	\$ 108,528
Supplies	2,222	7,092
Transportation	2,379	1,198
Rent/utilities	3,650	3,622
Communications	2,886	1,689
Admin services	6,150	6,850
Other	102	73
Indirect	12,194	11,612
	<u>143,547</u>	<u>140,664</u>
Food costs - home providers	704,000	677,108
Total Expenditures	847,547	817,772
Less:		
Supported by CSBG funds	<u>8,211</u>	<u>16,592</u>
Net Funded by Grant	<u>\$ 839,336</u>	<u>\$ 801,180</u>

Child and Adult Care Food Programs
Schedule of Expenditure Comparison - Budget to Actual
Child Care Centers - Contract 83-8010
For the Period from October 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Wages/fringe benefits	\$ --	\$ --
Indirect	--	--
Food costs	191,667	106,587
Kitchen supplies and other costs	4,700	717
	<u>196,367</u>	<u>107,304</u>
Less:		
Supported by Other Revenue	<u>--</u>	<u>--</u>
Net Funded by Grant	<u>\$ 196,367</u>	<u>\$ 107,304</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Public Health

Special Supplemental Food Program for Women, Infants and Children
Contract 5880 A048

Schedule of Expenditure Comparison - Budget to Actual
For the Period from October 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Salaries and fringe benefits	\$ 222,615	\$ 209,961
Contracted services	5,250	5,909
Other	154,383	152,201
Indirect	23,822	22,385
Total	<u>406,070</u>	<u>390,456</u>
Less:		
Supported by CSBG funds	<u>200</u>	<u>--</u>
	<u>200</u>	<u>--</u>
Total Grant Expenditures	<u>\$ 405,870</u>	<u>\$ 390,456</u>

Breast Pump Expenses
Schedule of Expenditure Comparison - Budget to Actual
For the Period from October 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures	<u>\$ 7,500</u>	<u>\$ 7,392</u>

Iowa Department of Agriculture & Land Stewardship

Farmers Market
Schedule of Expenditure Comparison - Budget to Actual
For the Period from October 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures	<u>\$ 438</u>	<u>\$ 438</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Rights

Low Income Home Energy Assistance Program
Contract LIHEAP-20-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from October 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Regular assistance	\$ 2,251,580	\$ 2,239,753
Emergency crisis intervention program	361,686	350,363
Summer deliverable fuel	271,665	271,665
Program support	12,271	12,265
Customer services	15,338	8,793
Administration	<u>290,103</u>	<u>273,988</u>
Total Grant Expenditures	<u>\$ 3,202,643</u>	<u>\$ 3,156,827</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Rights

Weatherization Assistance Programs
Contract HEAP 19-17

Schedule of Expenditure Comparison - Budget to Actual
For the Period from January 1, 2019 to December 31, 2019

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Administration	\$ 41,116	\$ 10,657
Health and safety	188,480	100,598
Support	197,248	72,777
Labor	184,097	19,698
Materials	184,097	2,339
Equipment/training	17,697	10,047
Pollution/mold insurance	3,030	3,030
Knob & Tube	--	--
Total Grant Expenditures	<u>\$ 815,765</u>	<u>\$ 219,146</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Rights

Weatherization Assistance Programs
Contract DOE 19-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from April 1, 2019 to March 31, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Administration	\$ 28,582	\$ 28,565
Health and safety	56,550	57,000
Support	71,893	79,812
Labor	74,434	59,485
Materials	74,434	80,846
Other (T&TA)	<u>7,500</u>	<u>7,500</u>
Total Grant Expenditures	<u>\$ 313,393</u>	<u>\$ 313,208</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Rights

Utility Weatherization Assistance Programs
Contract IPL-19-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from April 1, 2019 to December 31, 2019

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Administration	\$ 1,668	\$ 916
Support	3,336	3,326
Labor	16,680	11,915
Materials	<u>16,680</u>	<u>16,367</u>
Total Expenditures	<u>\$ 38,364</u>	<u>\$ 32,524</u>

Utility Weatherization Assistance Programs
Contract MEC-19-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from April 1, 2019 to December 31, 2019

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Administration	\$ 2,716	\$ 2,727
Support	5,433	5,316
Labor	27,269	26,446
Materials	<u>27,269</u>	<u>28,198</u>
Total Expenditures	<u>\$ 62,687</u>	<u>\$ 62,687</u>

Utility Weatherization Assistance Programs
Contract BHE-19-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from April 1, 2019 to December 31, 2019

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Administration	\$ 2,094	\$ 1,724
Support	4,188	3,344
Labor	20,940	18,815
Materials	<u>20,940</u>	<u>24,279</u>
Total Expenditures	<u>\$ 48,162</u>	<u>\$ 48,162</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
U.S. Department of Labor

Senior Service America, Inc.
Senior Community Service Employment Program
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Personnel:		
Wages	\$ 293,570	\$ 293,714
Fringe benefits:		
FICA	22,459	22,474
Workers' compensation	6,122	5,391
Physicals	75	--
Program - Other:		
Sponsor staff cost	14,535	19,042
Transportation	750	572
Training	150	--
Other	60	--
Project Administration:		
Other admin costs	72,541	75,184
	<u>410,262</u>	<u>416,377</u>
Less:		
Supported by CSBG funds	--	7,000
Supported by other revenue	--	150
	<u>--</u>	<u>7,150</u>
Total Expenditures	<u>\$ 410,262</u>	<u>\$ 409,227</u>
Local Expenditures:		
In-Kind:		
Host Agency Supervision	\$ 35,866	\$ 31,048
Space	6,500	4,179
Other	5,649	13,076
Total In-Kind	<u>\$ 48,015</u>	<u>\$ 48,303</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
U.S. Department of Labor

Senior Service America, Inc.
Senior Community Service Employment Program
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2020 to August 31, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Project Administration:		
Other admin costs	\$ 9,987	\$ 10,052
	<u>9,987</u>	<u>10,052</u>
Less:		
Supported by CSBG funds	--	65
Supported by other revenue	--	--
	<u>--</u>	<u>65</u>
Total Expenditures	<u>\$ 9,987</u>	<u>\$ 9,987</u>
Local Expenditures:		
In-Kind:		
Host Agency Supervision	\$ --	\$ --
Space	--	--
Other	<u>188</u>	<u>188</u>
Total In-Kind	<u>\$ 188</u>	<u>\$ 188</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Services

Child Care Resource and Referral Program
Grant ACFS 19-048
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Child Care Resource and Referral Expenditures:		
Wages	\$ 363,490	\$ 335,078
Fringe benefits	140,289	131,820
Supplies	19,415	18,572
Printing/photocopy/postage/telephone	11,200	9,197
Travel	23,050	15,773
Dues and fees	8,000	7,530
Insurance	1,480	1,240
Space/utilities/maintenance	36,000	35,426
Advertising/marketing	1,320	742
Other	7,780	6,692
Staff professional development	14,000	9,110
Provider training expense	76,535	52,370
Indirect	<u>53,904</u>	<u>50,170</u>
Subtotal	756,463	673,720
Less:		
Training/other revenue	<u>--</u>	<u>--</u>
Total Grant Expenditures	<u>\$ 756,463</u>	<u>\$ 673,720</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Rights
Division of Community Action Agencies

Family Development and Self-Sufficiency Grant
Contract FaDSS-20-17
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to September 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Indirect costs - administrative	\$ 33,702	\$ 34,938
Personnel wages	229,754	239,629
Fringe benefits	88,350	86,890
Travel	14,900	9,869
Space costs/utilities	19,328	16,516
Telephone	2,500	2,171
Postage	180	308
Publications/dues	--	--
Bonding	1,320	692
Supplies/printing	4,959	4,057
Third-party payments	275	35
Other costs	<u>6,079</u>	<u>6,242</u>
Total Expenditures	401,347	401,347
Less:		
Other revenue	--	--
Supported by CSBG funds	<u>--</u>	<u>--</u>
Total Federal and State Expenditures	<u>\$ 401,347</u>	<u>\$ 401,347</u>
Support by In-Kind Revenue	<u>\$ 33,818</u>	<u>\$ 14,628</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Services

Early Childhood Iowa Programs
Pottawattamie Early Childhood Iowa
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Quality Child Care Consultant Expenditures:		
Personnel wages	\$ 51,967	\$ 50,179
Fringe benefits	17,278	16,445
Supplies	4,746	2,471
Travel	8,000	4,486
Purchased services	1,000	930
Other	15,871	10,856
Indirect	<u>7,409</u>	<u>7,264</u>
Total Expenditures	<u>\$ 106,271</u>	<u>\$ 92,631</u>
Provider Incentive Expenditures:		
Provider training	\$ 3,500	\$ 3,216
Provider business investment projects	27,000	26,686
Provider incentive programs	<u>56,000</u>	<u>53,882</u>
Total Expenditures	<u>\$ 86,500</u>	<u>\$ 83,784</u>

Boost 4 Families
Cass/Mills/Montgomery Early Childhood Iowa
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Space	\$ 200	\$ 175
Provider training	4,000	4,000
Provider incentive programs	<u>38,300</u>	<u>38,325</u>
Total Expenditures	<u>\$ 42,500</u>	<u>\$ 42,500</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Iowa Department of Human Services

Early Childhood Iowa Programs
Corner Counties Early Childhood Iowa
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Space	\$ 150	\$ --
Provider training	4,050	4,000
Provider incentive programs	<u>34,300</u>	<u>34,470</u>
Total Expenditures	<u>\$ 38,500</u>	<u>\$ 38,470</u>

Harrison/Monona/Shelby Early Childhood Iowa
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Provider training	\$ 1,000	\$ 600
Provider incentive programs	<u>19,000</u>	<u>19,400</u>
Total Expenditures	<u>\$ 20,000</u>	<u>\$ 20,000</u>

Partnership 4 Families
Schedule of Expenditure Comparison - Budget to Actual
For the Period from July 1, 2019 to June 30, 2020

	<u>Budget</u>	<u>Actual</u>
Expenditures:		
Provider incentive programs	\$ 4,150	\$ 4,150
Total Expenditures	<u>\$ 4,150</u>	<u>\$ 4,150</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Schedule of Revenues and Expenses - Administrative Fund
Year Ended September 30, 2020

	<u>Miscellaneous</u>	<u>Indirect Cost Pool</u>	<u>Total</u>
Revenues:			
Public support and contributions	\$ 52,522	\$ --	\$ 52,522
Investment income	6,559	--	6,559
Miscellaneous	<u>174,964</u>	<u>15,359</u>	<u>190,323</u>
Total Revenues	<u>\$ 234,045</u>	<u>\$ 15,359</u>	<u>\$ 249,404</u>
Expenses:			
Salaries and wages	\$ 452	\$ 435,922	\$ 436,374
Fringe benefits	91	95,262	95,353
Assistance to individuals	5,554	--	5,554
Professional fees	290	38,549	38,839
Travel	5,222	4,823	10,045
Occupancy	47,093	21,734	68,827
Utilities and telephone	13,605	6,735	20,340
Supplies and materials	15,136	19,558	34,694
Buildings and equipment	53,374	--	53,374
Printing, publications and postage	55,531	28,873	84,404
Insurance	6,833	14,776	21,609
Interest expense	6,691	--	6,691
Miscellaneous	<u>22</u>	<u>2,507</u>	<u>2,529</u>
Total Expenses Before Allocation of Indirect Costs	209,894	668,739	878,633
Allocation of Indirect Costs	<u>58</u>	<u>(617,400)</u>	<u>(617,342)</u>
Total Expenses	<u>\$ 209,952</u>	<u>\$ 51,339</u>	<u>\$ 261,291</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
Administrative Fund - Miscellaneous Detail
Year Ended September 30, 2020

	<u>Total</u>	<u>Corporate</u>
Revenues:		
Public support and contributions	\$ 52,522	\$ 52,522
Investment income	6,559	6,559
Miscellaneous	<u>174,964</u>	<u>19,343</u>
Total Revenues	234,045	78,424
Expenses:		
Salaries and wages	452	452
Fringe benefits	91	91
Assistance to individuals	5,554	5,554
Professional fees	290	290
Travel	5,222	5,222
Occupancy	47,093	--
Utilities and telephone	13,605	--
Supplies and materials	15,136	3,611
Buildings and equipment	53,374	--
Printing, publications, and postage	55,531	38,672
Insurance	6,833	--
Interest expense	6,691	--
Miscellaneous	<u>22</u>	<u>5</u>
Total Expenses Before Allocation of Indirect Costs	209,894	53,897
Allocation of Indirect Costs	<u>58</u>	<u>58</u>
Total Expenses	<u>209,952</u>	<u>53,955</u>
Change in Net Assets	<u>\$ 24,093</u>	<u>\$ 24,469</u>

See accompanying independent auditor's report.

<u>Central Supply</u>	<u>Photocopy</u>	<u>Postage</u>	<u>Administrative Building</u>
\$ --	\$ --	\$ --	\$ --
--	--	--	--
<u>60,363</u>	<u>22,682</u>	<u>50,842</u>	<u>21,734</u>
60,363	22,682	50,842	21,734
--	--	--	--
--	--	--	--
--	--	--	--
--	--	--	--
39,849	--	7,244	--
13,605	--	--	--
--	4,765	6,760	--
--	17,917	20,038	15,419
59	--	16,800	--
6,833	--	--	--
--	--	--	6,691
<u>17</u>	<u>--</u>	<u>--</u>	<u>--</u>
60,363	22,682	50,842	22,110
<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>
<u>60,363</u>	<u>22,682</u>	<u>50,842</u>	<u>22,110</u>
<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ (376)</u>

WEST CENTRAL COMMUNITY ACTION
Schedule of Revenues and Expenditures
Indirect Cost Allocations Pool
For the Year Ended September 30, 2020

Revenues:

Other Revenue:	\$	15,359
Indirect Cost Reimbursements from Administrative Fund		58
Indirect Cost Reimbursements from Programs:		
Low Income Home Energy Assistance Program	\$	20,362
Low Income Home Energy Assistance Program CARES		1,480
Head Start		217,147
Early Head Start		143,995
Community Service Block Grant		4,118
Women, Infants and Children		22,604
Child and Adult Care Food Program - Homes		11,613
Child Care Resource and Referral		50,465
Family Development and Self-Sufficiency		36,859
Senior Service America, Inc.		30,748
Pottawattamie Early Childhood Iowa		6,821
General Relief		444
Outreach Cost Allocation Pool		47,233
Disaster Case Management		1,145
FEMA Disaster Case Management		649
IFA Eviction Prevention Program		389
Weatherization Cost Allocation Pool		<u>21,270</u>
Total Indirect Cost Reimbursements from Programs		<u>617,342</u>
Total Support and Revenues		632,759

(continued next page)

WEST CENTRAL COMMUNITY ACTION
Schedule of Revenues and Expenditures - Continued
Indirect Cost Allocations Pool
For the Year Ended September 30, 2020

Expenditures:

Salaries and wages	\$ 435,922
Fringe benefits	95,262
Supplies	15,709
Rent	21,730
Travel	3,638
Telephone	6,735
Advertising	3
Photocopy	6,005
Postage	6,454
Subscriptions/publications	2,980
Computer expenses	3,849
Dues/fees/registration	13,434
Audit and professional fees	38,549
Insurance	14,776
Board expenses	1,185
Training	1,228
Building maintenance	4
Direct deposit fees	1,276
Total Expenditures	<u>668,739</u>
Change in Net Assets	(35,980)
Net Assets - Beginning of Year	<u>332,017</u>
Net Assets - End of Year	<u>\$ 296,037</u>

See accompanying independent auditor's report.

WEST CENTRAL COMMUNITY ACTION
 Schedule of Revenues and Expenditures
 Indirect Reimbursement from Programs
 For the Year Ended September 30, 2020

<u>Program</u>	<u>Wages and Fringe Benefits</u>	<u>Indirect Cost</u>
Low Income Home Energy Assistance Program	\$ 188,904	\$ 20,362
Low Income Home Energy Assistance Program CARES	12,491	1,480
Head Start	2,029,416	217,147
Early Head Start	1,345,750	143,995
Community Service Block Grant	38,453	4,118
Women, Infants and Children	211,252	22,604
Child and Adult Care Food Program - Homes	108,528	11,613
Child Care Resource and Referral	471,637	50,465
Family Development and Self-Sufficiency	344,477	36,859
Senior Service America, Inc.	287,366	30,748
Pottawattamie Early Childhood Iowa	63,752	6,821
General Relief	4,151	444
Outreach Cost Allocation Pool	441,430	47,233
Disaster Case Management	10,700	1,145
FEMA Disaster Case Management	6,065	649
IFA Eviction Prevention Program	3,635	389
Weatherization Cost Allocation Pool	198,787	21,270
	<u>\$ 5,766,794</u>	<u>\$ 617,342</u>

See accompanying independent auditor's report.

COMMENTS AND RECOMMENDATIONS

Gronewold, Bell, Kyhnn & Co. P.C.

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Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Directors of
West Central Community Action
Harlan, Iowa

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of West Central Community Action (an Iowa Non-Profit Corporation), which comprise the statement of financial position as of September 30, 2020, and the related statements of activities, functional expenses and cash flows for the year then ended, and the related notes to financial statements, and have issued our report thereon dated March 9, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered West Central Community Action's internal control over financial reporting to determine the audit procedures appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of West Central Community Action's internal control. Accordingly, we do not express an opinion on the effectiveness of West Central Community Action's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control which is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Directors of
West Central Community Action

Compliance and Other Matters

As part of obtaining reasonable assurance about whether West Central Community Action's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, non-compliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under Government Auditing Standards.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of the Agency's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Agency's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Donewold, Bill, Hughes + W. P. C.

Atlantic, Iowa
March 9, 2021

Gronewold, Bell, Kyhnn & Co. P.C.

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Independent Auditor's Report on Compliance for Each Major Federal Program and on Internal Control Over Compliance Required by the Uniform Guidance

To the Board of Directors of
West Central Community Action
Harlan, Iowa

Report on Compliance for Each Major Federal Program

We have audited West Central Community Action's compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on each of the Agency's major federal programs for the year ended September 30, 2020. The Agency's major federal programs are identified in Part I of the accompanying Schedule of Findings and Questioned Costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Agency's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and the audit requirements of Title 2, U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Agency's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the Agency's compliance.

Opinion on Each Major Federal Program

In our opinion, West Central Community Action complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended September 30, 2020.

To the Board of Directors of
West Central Community Action

Report on Internal Control Over Compliance

Management of West Central Community Action is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Agency's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct non-compliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Stonewall, Bill, Thylor - co. P.C.

Atlantic, Iowa
March 9, 2021

WEST CENTRAL COMMUNITY ACTION

Schedule of Findings and Questioned Costs

Year ended September 30, 2020

PART I: Summary of the Independent Auditor's Results

Financial Statements

- (a) Type of auditor's report issued:
- Unmodified
- (b) Internal control over financial reporting:
- Material weakness(es) identified? _____ yes X no
 - Significant deficiency(ies) identified? _____ yes X none reported
- (c) Noncompliance material to financial statements noted? _____ yes X no

Federal Awards

- (d) Internal control over major programs:
- Material weakness(es) identified? _____ yes X no
 - Significant deficiency(ies) identified? _____ yes X none reported
- (e) Type of auditor's report issued on compliance for major program:
- Unmodified
- (f) Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance [2CFR 200.516(a)]? _____ yes X no
- (g) Identification of major programs:
- CFDA Number 93.600 - Head Start/Early Head Start Program
 - CFDA Number 93.569 - Community Services Block Grant
 - CFDA Number 10.558 - Child and Adult Care Food Program
- (h) Dollar threshold used to distinguish between Type A and Type B programs: \$750,000.
- (i) Auditee qualified as low-risk auditee? X yes _____ no

WEST CENTRAL COMMUNITY ACTION

Schedule of Findings and Questioned Costs

Year ended September 30, 2020

Part II: Findings Related to the Financial Statements

INTERNAL CONTROL DEFICIENCIES:

No matters were reported.

INSTANCES OF NON-COMPLIANCE:

No matters were reported.

Part III: Findings and Questioned Costs for Federal Awards

INTERNAL CONTROL DEFICIENCIES:

No matters were reported.

INSTANCES OF NON- COMPLIANCE:

No matters were reported.

Part IV: Summary Schedule of Prior Audit Findings

None

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